



केन्द्रीय विद्यालय संगठन / KENDRIYA VIDYALAYA SANGATHAN
शिक्षा मंत्रालय, भारत सरकार के अधीन स्वायत्त संस्थान
An Autonomous Body under Ministry of Education, Govt. of India
संभागीय कार्यालय, भुवनेश्वर / Regional Office, Bhubaneswar
Pragati Vihar, Mancheswar Railway Colony, Bhubaneswar-17

No.F.150331/2022-KVS(BBS)/

Date:20.06.2022

[By e-mail only]

The Principal,
Kendriya Vidyalaya,
Angul No.1, Angul No.2, Baripada No.1, Murgabadi Baripada, Cuttack No.1,
Cuttack No.2, Mudali NDRF, Bhubaneswar (No.1 to No.6), Berhampore,
Gopalpur MS, Rourkela, Bondamunda, Balasore No.1, Balasore No.2,
Sambalpur No.1 & Sambalpur No.2

Sub: Local Transfer of students for the session 2022-2023- reg.

Madam / Sir,

With reference to the subject cited above, it is informed that local transfer of students from one KV to another KV in the same station will be done for the current session as per the details given below:

- i. Application form for local transfer (as per the format given in Annexure-1) will be made available in the KVs from **22nd June to 1st July, 2022**).
- ii. Interested parents will collect one copy of the application form from the KV where his/her ward is studying at present and submit three copies of duly filled Part-A of the application form with all necessary supporting documents by **2.00 pm of 2nd July, 2022** in the same KV.
- iii. The Principal of the KV will verify the entries made by the parents and then will fill the Part-B of the application form with his/her recommendation. Principal will retain one copy in the Vidyalaya for record and forward two copies of the applications with all original supporting documents to the KV where transfer is sought on or before **8th July, 2022**.
- iv. After receiving the application forms the Principal of the second KV will fill Part-C of the application with his/her recommendation (with proper reason if not recommended) and send one copy of the duly filled application with all original supporting documents to the Regional Office on or before **16th August, 2022**.



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- v. Wide publicity through Vidyalaya Notice Board, School Website etc., may be given. Please don't upload this letter in the Vidyalaya website.
- vi. After this, no Local Transfer will be allowed in this academic year.
- vii. The applications for local transfer of students in respect of below notified stations will only be considered as **LOCAL TRANSFER**.

Sl. No.	Name of the Station	KVs covered for local transfer of students of the station
1	Angul	Angul-1 & Angul-2
2	Baripada	Baripada-1 & Murgabadi Baripada
3	Cuttack	Cuttack-1, Cuttack-2 & Mundali NDRF
4	Bhubaneswar	06 KVs of Bhubaneswar (KV-1/2/3/4/5/6)
5	Berhampur	Berhampur/ Gopalpur MS
6	Rourkela	Rourkela / Bondamunda
7	Sambalpur	Sambalpur-1 & Sambalpur-2
8	Balasore	Balasore-1 & Balasore-2

Principals are requested to adhere to the time schedule.

Yours faithfully,

[Dr. Shiharan Bose]
Deputy Commissioner

Encl.: Annexure-1